

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, JANUARY 11, 2010  
5:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Gatling called the meeting to order at 5:33p.m.

**1.1.2 Roll Call**

Present: Councilmember Latasha Gatling, Mayor Eugene Grant (EXCUSED.), Councilmember Darrell Hardy (EXCUSED), Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr.(EXCUSED), Councilmember Elenora Simms, Councilmember Reveral Yeargin

**Council President asked the City Council if they would excuse Councilman Hardy, Councilman Raynor and Mayor Grant. The Council agreed.**

Staff: Robert Ashton, Acting City Administrator and Dashaun Lanham, City Clerk

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Councilman Porter

**1.1.4. Approval of Agenda**

The agenda was accepted with the following modification:

- Addition of 4.2a – Chief Prue, Justice Assistance Grant.

It was motioned by Councilmember Simms and seconded by Councilmember Porter to approve the agenda with modifications. The motion carried.

**2. PRESENTATIONS:**

- None

**3. LEGISLATION:**

- None

**4. REPORTS:**

#### **4.1 Mayor's Report- Eugene W. Grant, Mayor**

- Mayor Grant had an emergency and no report was provided.

#### **4.2. City Administrator's Report-Robert Ashton, (Acting)**

- **Refuse Proposal**-Mr. Ashton stated that he evaluated the companies that have presented an RFP for the City's Refuse collection. He put each company in the Best Value Evaluation Form. The two companies that the Council would like to consider numbers were almost identical.
- **Part-time Code Enforcement**- Mr. Ashton stated he hired the same gentleman that worked with us during the summer. They interviewed four persons, and he selected the candidate that had the most experiences.
- **Metro Business System**- Mr. Ashton stated we attempted to deliver the machines to the company, but they refused to accept delivery. We will put the machines in a secure place. The City Attorney has been involved in the entire process. He will be instructing the Public Works to put the machine in the Public Works Department. Councilmember Porter stated that he isn't comfortable with the machines being stored in the Public Works Department. He would rather look into storing them into a storage unit, although, it will be a cost associated with this storage.
- **Internal Audit** - Mr. Ashton stated that he would like to meet with the Finance and Budget Committee to discuss further.
- **Press Announcement**-Thursday, January 12, 2010 at Riverdale Police Department 5004 Queensbury Road, Riverdale, MD, to announce 1.4million dollars to be awarded for the radio from the Government Office of Crime Control.

**4.2a.** Chief Prue has requested the City Council to approve an Ordinance to establish the red light program. The funding from the grant will pay for another officer position. They will hire an officer from the Reserve Officer Program, and the salary will be paid from the grant. The Council agreed to move forward with the legislation.

#### **4.3 City Council Committee - None**

**4.3a Economic Development Housing & Planning Committee –None**

**4.2b Finance & Budget Committee - None**

**4.2c Government Affairs & Technology –None**

**4.2d Human Services, Health & Education Committee –None**

**4.2e Public Safety & Civil Rights Committee –None**

**4.2f Public Works & Transportation Committee - None**

## **5. NEW BUSINESS:**

### **5.1 Regular Work Session Meeting Time**

Council President stated that she has reviewed the Charter regarding the start time of the meeting. The item has been tabled until the February Regular Work Session.

### **5.2. Approval of Public Works Lease Purchase-**

Mr. Ashton reported that the Council had placed \$25,000 in the budget to purchase two vehicles for the Public Works Department. When we own the vehicle we are responsible for the insurance, which will cost us approximately \$2,000 per year. When we lease the vehicle the insurance is the responsibility of the lessor. We will own the vehicle after 5 years of leasing.

Councilman Porter stated that he is concerned about the statement on the insurance cost. He wants Mr. Ashton to be clear regarding the insurance coverage.

Mr. Ashton stated that we do not need to have insurance on the vehicle through LGIT

It was motioned by Councilman Yeargin and seconded by Councilman Porter to approve the Lease Purchase Agreement for the Public Works Department. The motion carried. Passed unanimously by City Council

FOR: Gatling, Porter, Simms, Yeargin

AGAINST: None

ABSTAIN: None

### **5.3. Review of City Administrator Resumes (Separate Packet)**

The Council President postponed until next week for Special Session. The City Clerk to pin Council for date of availability.

### **5.4. Review of Feggans Center Request/Proposal by Mayor Grant**

Councilman Porter recommended that the request be postponed until the Special Session, and would like the Mayor to be present.

### **5.5. Prince George's Historical Society/Records Retention**

City Council agreed to participate in the program and the Clerk to complete and send the form in on Tuesday, January 12, 2010.

Councilwoman Simms stated that she had the City Clerk to prepare a draft Records Retention schedule on behalf of the City of Seat Pleasant. She has requested that

the City Council to review the schedule for any changes. The Records Retention schedule will be sent to the MML for review. The Council will revisit at a later date.

#### **5.6. Snow Removal Update**

Council President Gatling requested the City Council to review the letter in the packet from Johnny Thompson, Director of Public Works.

### **6. UNFINISHED BUSINESS:**

#### **6.1 City Charter & Code Schedule Update (Select Dates of Availability for Friday & Saturday)**

Council President Gatling tabled the discussion for a later date.

#### **6.2 Seat Pleasant Community Development Corporation Loan Request**

The City Council asked Ms. Barnes the status of the insurance for the company. She explained to the City Council that she will be reinstating the insurance.

The Council requested how long will it be for the City to be reimbursed for the monies, if provided. Ms. Barnes stated that it will take 30 days to be reimbursed.

The Council stated that they would like to see the signed grant agreement, which is waiting signatures.

Council President stated that she hasn't had the City Attorney to draft the MOU, as it will cost the City for the production of the MOU.

Council President Gatling explained to Ms. Barnes that the City would need to pass a budget ordinance which takes over 30 days.

The Council President tabled the discussion until the Special Session next week.

#### **6.3. Master Plan RFP (Approval to Advertise)**

Council President Gatling stated that Mr. Ashton has prepared the RFP on the Master Plan. We will need to include in the Martin Luther King, Jr. corridor in the advertisement and that half of the monies need to be spent by May 2010. It was motioned by Councilwoman Simms and seconded by Councilman Porter to approve the advertisement of the Master Plan RFP. The motion carried.

FOR: Gatling, Porter, Simms and Yeargin

AGAINST: None

ABSTAIN: None

## **7. ANNOUNCEMENTS**

**7.1** Congresswoman Donna Edwards hosting 2010 Census Briefing & Partnership, Wednesday, January 6, 2010 at 9:00a.m., 5001 Silver Hill Road, Suitland, MD 20746.

**7.2** 24<sup>th</sup> Legislative District Team-Community Meeting, Wednesday, January 6, 2010, at 7:00p.m.-8:00p.m.; Charles Herbert Flowers High School, Springdale, MD

**7.3** Public Session, Monday, January 11, 2010, Council Chambers, 7:00p.m.

**7.4.** Maryland General Assembly, Wednesday, January 13, 2010, Annapolis, MD

**7.5.** Maryland Municipal League Legislative Reception, Wednesday, January 13, 2010; 5:00p.m.-7:00p.m., the Maryland Inn, Annapolis, MD-Elected Officials Only

**7.6.** Prince George's County Municipal Association Meeting, Thursday, January 21, 2010; 7:00p.m., Greenbelt Municipal Center, Greenbelt, MD

**ADJOURN**-It was motioned by Councilmember Porter and seconded by Councilmember Simms to adjourn the meeting. The motion carried. The meeting adjourned at 6:47p.m.

Submitted by,

Dashaun N. Lanham  
City Clerk